

CWS/CMS NEW SYSTEM PROJECT MANAGEMENT SUPPORT SERVICES
RFP 4130-161 PMSS
REQUESTS FOR CHANGES TO REQUIREMENTS
2/8/07

Item	Page # and Section	Requested Change	State's Response
1	Pg 35 5.2.4	Bidders were directed to use 2,078 hours as the measurement for a fulltime staff resource. Using 52 weeks per year and a 40-hour work week, there are 2,080 hours of potential work time each year. However, there are 12 State holidays in 2007. To account for holidays and sick/vacation time, a total of 1,920 hours per person, per year is the generally accepted measurement for fulltime. Will the State please change the total hours for fulltime to 1,920 hours per year, per person?	Please refer to response to Question #23 in Q & A Set #1 (Revised), dated 1/30/07. An addendum (#1) will be released to clarify this requirement.
2	Pg 54 6.9 #1	Bidder requests that this requirement be changed to staff experience must have been performed within the past 12 years.	An addendum (#1) will be released to change the staff experience requirement from ten (10) years to twelve (12) years.
3	Pg 54 6.9 # 2 and 3	The RFP requires PMP certifications and Bachelor's Degrees for the Senior Project Manager and Project Manager positions. The degree requirement is not specific regarding the subject matter of the degree, when the degree was earned, and how the degree relates to the PMSS tasks. For example, a B.A. in Music earned in 1975 would fulfill the RFP requirement but is unrelated to the tasks set forth in the Section 6 of the RFP. There are many highly skilled and deeply experienced IT project managers who do not hold Bachelor's Degrees. Additionally, PMP certification itself does not require a Bachelor's Degree, but allows for additional hours of project management experience in lieu of a degree. Will the State please clarify the purpose of requiring a Bachelor's Degree in the performance of PMSS tasks? Will the State please reconsider the requirement for a Bachelor's	No. The State has established minimum requirements for knowledge, skills, and abilities (KSA) for proposed staff to increase likelihood that proposed awardee possesses the capability to be successful on a project of this size and complexity.

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		Degree for the Senior Project Manager and Project Manager positions, and allow a Bachelor's Degree or a minimum of 7,500 hours of IT project management experience within the last 10 years?	
4	Pg 54 6.9 #2, 3, 4 and 5	<i>We would like a better understanding of why the requirements for the minimum daily transactions of 50,000 and number of users greater than 5,000 are so stringent, and ask whether you would consider modifying these requirements.</i> The requirements, as they read now, would exclude some highly qualified individuals who have proven track records in projects of similar type and complexity. An example would be a project manager who had worked on similar types of complex software development/system integration projects but they were for systems that had fewer than 50,000 transactions. This person would know and have experience handling the issues that would be faced in this type of project. Similarly, a project manager who had experience with large-scale IT projects for a system with more than 100,000 transactions, but fewer than 5,000 users, would have the knowledge and experience to successfully provide the project management support functions needed for the CWS/CMS project	The current system has an excess of 350,000 daily transactions. Therefore, the State has established a minimum requirement of 50,000 daily transactions and with greater than 5,000 total users to increase the likelihood that the proposed awardee possesses the capability to be successful on a project of this size and complexity. An addendum (#1) will be released to clarify this requirement.
5	Pg 54 6.9 #2, 3, 4 and 5	<i>We would also like to know whether ALL projects that make up the total years of FTE experience must meet the transaction and user volume numbers.</i> For example, a senior project manager may have 7+ years managing software development/system integration projects of similar type and complexity to the CWS/CMS project, but only 1 of the 3 projects managed meets the transaction and user volume requirements.	An addendum (#1) will be released to clarify this requirement.

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		A possible way to modify the requirement, in a way the would still allow potential candidates to meet the qualifications, would be to state that the proposed staff members have full-time equivalent experience for the same number of years, on large-scale software development/system integration projects of similar type and complexity , but not require that every project that makes up the minimum FTE year requirements match a specific minimum number of daily transactions or number of users.	
6	Pg 54 6.9 #4	Item 4: This section mandates that all proposed contractor staff have 5 years of experience on a 50,000 transaction/5,000 user system. This requirement is appropriate for the Senior project Manager. However, this requirement is too restrictive for all proposed staff for example – a fiscal/Administrative Analyst.	An addendum (#1) will be released to clarify this requirement.
7	Pg 54 6.9 #4	Item 4 (sub bullet 1): Sub bullet 1 requires 4 years of experience advising IT in project management best practices. This sub bullet falls under 6.9 Item 4 and applies to all proposed contractor staff. This requirement is too restrictive for a Fiscal/Administrative Analyst role.	An addendum (#1) will be released to clarify this requirement.
8	Pg 54 6.9 #5	Item 5: At least one proposed Contractor staff has a minimum of three (3) years FTE experience advising IT projects...as a web-based service oriented architecture application”. Bidder requests that this requirement be deleted, or have the amount of experience reduced to 1 year. Rationale: Service Oriented Architecture (SOA) is relatively new. To locate staff with 3 FTEs of	An addendum (#1) will be released to clarify this requirement.

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		experience and the other required experience is onerous, especially in light of the services being requested (project management services versus system design/development services). In addition, SOA is not a requirement for the new system.	
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